

## Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 8 January 2019

**Present:** Cllr J Stobart (Chairman); Cllr Mrs A Mace-Leska; Cllr K Sparkes; Cllr Miss A Birch; Cllr R Mann  
WDC Cllr A Rhead; WCC Cllr L Caborn

**Parish Clerk:** Mrs Jennifer Bendall

**Public:** One

**Apologies:** Apologies were received from Cllr M Neale and WDC Cllr P Phillips who were both away.

### 1. Chairman's notice regarding the recording and filming of the meeting

The notice regarding the recording and filming of meetings was displayed for those present to read.

### 2. Record of members present

Noted.

### 3. Apologies and acceptance of reasons for absence

Noted.

### 4. Declaration of Interest (existence and nature) on Items on the Agenda

All Councillors declared an interest in agenda item 14.5 as residents of Norton Lindsey Parish.

### 5. Public Comments

None.

### 6. To approve the Minutes of the Ordinary Meeting held on 11 December 2018

The minutes of the Ordinary Meeting held on 11 December 2018 were taken as read, approved and signed.

### 7. Chairman's / Clerk's report

The Clerk thanked Cllr Sparkes for repairing and reinstating the noticeboard by the Village Hall.

### 8. Matters arising

- The Clerk advised that she had not yet had chance to investigate alternative high interest accounts for the investment of public money, but that she hoped to do so in time for the February meeting.
- Cllr Stobart is to enquire if there is a spare key for the Church Room.

### 9. Parish Council Action Plan update

**9.1 Website** – The Clerk advised that some updates to the website had been done and that the remainder of the agreed alterations would be completed in the next few weeks.

**9.2 Village Hall / Community Hub** – The meeting received a progress report from the Village Hall Committee regarding the replacement of the Village Hall. The electricity cabinet is now up and running, and the defibrillator has been moved onto the cabinet. Preliminary works have been carried out, and Severn Trent are to replace the boundary box. A shipping container is to be delivered to site to be used for storage of the contents of the Village Hall for the duration of the rebuild. Demolition is planned to start week commencing 4 February, with the new building expected to be delivered mid-April. The forecast date for completion is July. There was discussion regarding the location of the Polling Station for the forthcoming elections in May, and it was suggested that the Church Room could be used instead. WDC Cllr Rhead to discuss with the Returning Officer.

Community Hub – nothing new to report.

**10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**

**10.1 Update on issues previously reported**

- The Clerk advised that some drain jetting had been carried out in the parish, but that she would be checking with County Highways as some gulleys were still blocked.
- The pole stays in the pavement on Wolverton Road are due to be inspected.
- The Clerk to chase removal of the dead tree to the north of the entrance to Brick Kiln Close on Curlieu Lane.
- The brambles growing onto the road from the hedge down Snitterfield Lane are to be cut back.
- The dead trees obscuring the sign post opposite the top end of New Road are still to be cut down.
- Cllr Mrs Mace Leska to forward details of missing footpath way marks.
- The “cattle-crossing” sign which has been knocked over by Littleworth Farm has been reported to County Highways.
- The grit bin assessment for Snitterfield Road has been forwarded by County Highways.

**10.2 New issues**

- The street light on Millennium Green is not working. The Clerk to report to WDC.
- The Give Way sign at the junction of Curlieu Lane and the A4189 has been partially knocked over, and the sign on Dark Lane warning of the Norton Curlieu Lane junction is obscured by the hedge. The Clerk is to report both to County Highways.

**11. Correspondence and Communications Report (circulated to Councillors prior to meeting)**

Noted. There was discussion regarding correspondence received from WDC regarding the recent request for a tree preservation order on the monkey puzzle tree at Sunnyside, New Road, and it was agreed that the Parish Council’s response would be that it is concerned that recent building works within the parish have resulted in the loss of several mature trees that were only protected during the course of the building works and which were removed once those works were completed. The Parish Council believes this tree is of particular value because it is an unusual, mature specimen which is valued by the community on the whole and which enhances the street scene.

**12. Data Protection/GDPR Update**

The Clerk advised there was nothing new to report.

**13. To discuss local elections taking place in May 2019**

Following discussion about the upcoming local elections and the request made to WDC for a community governance review to increase the number of Norton Lindsey Parish Councillors to 7, it was agreed that a notice would be placed in the Parish Magazine encouraging residents to contact the Clerk if they are interested in becoming a Parish Councillor.

**14. Finance Matters**

**14.1 To note payments received since last meeting:**

None. Noted.

**14.2 To note payments made since last meeting:**

Clerk’s Salary – December 2018. Noted.

**14.3 To note expenditure for approval:**

Mr K Sparkes – reimbursement of costs incurred when refurbishing notice board. Approved.  
Annual village grants/donations. Approved.

**14.4 To note income and expenditure year to date. Noted.**

**14.5 To approve Precept for the year 2019/20**

Following discussion and consideration of budget requirements for the forthcoming financial year, it was unanimously agreed that the Precept would be raised to £9,000.00 to meet NLPCs financial obligations for the year 2019/20. The Clerk to submit the precept request to WDC.

**15. Planning Matters**

**15.1 To note and consider planning applications received:**

None. Noted.

**15.2 To note planning applications received and considered under delegated powers:**

None. Noted.

**15.3 To note planning application decisions received:**

- **28 The Stables, Snitterfield Lane, Norton Lindsey, Warwick, CV35 8JJ (W/18/1693) -** *Change of use of stable block to residential dwelling, together with an extension to the building.* Permission refused. Noted.

**15.4 To note planning application updates:**

None. Noted.

**15.5 To note and consider planning appeal notifications received:**

None. Noted.

**15.6 To note planning appeal decisions received:**

None. Noted.

**15.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)**

None. Noted.

**16. Parish Report**

- WCC Cllr Caborn gave an update on health sector news including the merger of the three local CCGs and the A&E status as 2<sup>nd</sup> in the country. He also discussed the WCC website and advised that work on the WCC budget is progressing.
- WDC Cllr Rhead discussed the recently approved canal conservation corridor, and he advised that there is to be consultation with the County Council, Stratford District Council and the police to brainstorm a solution to the ongoing gypsy / traveller problems.

**17. Date of Next Meeting**

Tuesday 12 February 2019 – Ordinary Meeting

The Chairman closed the meeting at 8.50pm.