

DRAFT Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 11 December 2018

Present: Cllr J Stobart (Chairman); Cllr Mrs A Mace-Leska; Cllr K Sparkes; Cllr M Neale;
WDC Cllr P Phillips; WCC Cllr L Caborn

Parish Clerk: Mrs Jennifer Bendall

Public: None

Apologies: Apologies were received from Cllr Miss A Birch, Cllr R Mann and WDC Cllr A Rhead who had prior commitments.

1. Chairman's notice regarding the recording and filming of the meeting

The notice regarding the recording and filming of meetings was displayed for those present to read.

2. Record of members present

Noted.

3. Apologies and acceptance of reasons for absence

Noted.

4. Declaration of Interest (existence and nature) on Items on the Agenda

All Councillors declared an interest in Agenda Item 15.6 as residents of the parish.

5. Public Comments

None.

6. To approve the Minutes of the Ordinary Meeting held on 13 November 2018

The minutes of the Ordinary Meeting held on 13 November 2018 were taken as read, approved and signed.

7. Chairman's / Clerk's report

None.

8. Matters arising

The Clerk advised that she had contacted Cambridge & Counties regarding opening a 2nd 95-day notice account. Unfortunately, Cambridge & Counties no longer offer a 95-day notice account, only a 180-day account which was considered too long for a notice period. It was agreed that the Clerk would investigate what alternative accounts are available for the investment of public money.

9. Parish Council Action Plan update

9.1 Website – Discussion took place regarding the website and a few changes were agreed, including deleting the "Events" page, updating some links, and populating the "About Norton Lindsey" page which was currently blank. Cllr Mrs A Mace-Leska offered to draft an introduction to Norton Lindsey for inclusion on this page.

9.2 Village Hall / Community Hub – The meeting noted that the Village Hall AGM was taking place on 11 December. The Business Plan for the replacement Village Hall has been received and will be discussed under Agenda Item 13.

There was nothing new to report regarding the Community Hub.

10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)

10.1 Update on issues previously reported

- Jetting drains in the parish – The Clerk advised that she is still awaiting a response from County Highways. It was agreed that WCC Cllr Caborn would chase on behalf of the Parish Council.
- Wolverton Road pole stays situated in the pavement – The Clerk advised that she is still awaiting a response from County Highways. It was agreed that WCC Cllr Caborn would chase on behalf of the Parish Council.
- Snitterfield Road brambles overgrowing verge and onto the road - Cllr Mrs Mace Leska has been advised that these will be trimmed back.
- The dead trees opposite the New Road junction with Main Street/Snitterfield Lane have not yet been cut back.
- The Clerk advised that the dead tree to the north of Brick Kiln Close is due to be removed.

10.2 New issues

- There has been a report of overgrown footpaths in the parish. Cllr Mrs Mace Leska to forward details to the Clerk.
- The Cattle Crossing road sign opposite Littleworth Farm has been knocked down. The Clerk to forward details to County Highways.

11. Correspondence and Communications Report (circulated to Councillors prior to meeting)

Noted. Discussion took place regarding a recent accident on the A4189 where a car had destroyed a hedge when it crashed in to it, and it was agreed that the Clerk would forward details to WCC for comments and to request that the road be inspected with a view to renewing road markings. Details of an event for prospective councillors which is being organised by WALC are to be displayed on the parish noticeboards.

12. Data Protection/GDPR Update

The Clerk advised that the ICO Data Protection renewal had gone through.

13. To receive and consider the Village Hall Business Plan

The business plan for the replacement village hall has been received. NLPC considered the information provided by the Village Hall Committee against the requirements for expenditure of the Depot Fund, and it was agreed that all that was now required was confirmation of a formal minute from the Village Hall Committee of their Trustees agreement to the Project and a named project manager. The Clerk will request this information, and once received will contact the WCC County Solicitor for final approval which is another requirement of Depot Fund expenditure.

14. To receive update on purchase of grit bins

The meeting noted that County Highways had advised that they have approved the siting of the grit bin for Lower Norton, but that they would not support the siting of a grit bin on the Snitterfield Lane hill. Following discussion, it was agreed that the Clerk will request a copy of the grit bin assessment and that Cllr Mrs Mace Leska will contact the resident who had requested the grit bin to advise the current situation. The Clerk advised that the bin for Lower Norton and the replacement bin for New Road were due for delivery to County Highways within the next few days.

15. Finance Matters

15.1 To note payments received since last meeting:

None.

15.2 To note payments made since last meeting:

Clerk's Salary – November 2018

Mrs J Bendall – advance for purchase of grit bins

15.3 To note expenditure for approval:

Clerk's Expenses July-December 2018

15.4 To note income and expenditure year to date

Noted.

15.5 To note arrangement of transfer of £35,000 from Cambridge & Counties 95-day account to instant access NatWest account

The meeting noted that the Clerk had arranged for the sum pledged to the Village Hall Committee for the replacement hall to be transferred to the instant access NatWest current account, and that funds would be available on 4 March.

15.6 To consider draft Precept for the year 2019/20

All Councillors declared an interest as residents of the parish. Discussion took place regarding the budget and draft precept for the year 2019/20 and it was agreed that these would be ratified at the meeting on 8 January 2019.

16. Planning Matters

16.1 To note and consider planning applications received:

- **28 The Stables, Snitterfield Lane, Norton Lindsey, Warwick, CV35 8JJ (W/18/1693)** - *Change of use of stable block to residential dwelling, together with an extension to the building.* It was noted that WDC had advised that they had already rejected this application, and so NLPC did not consider it.

16.2 To note planning applications received and considered under delegated powers:

None.

16.3 To note planning application decisions received:

- **Tamarin Farm, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8HD (W/18/1810)** - *Change of use of existing accommodation and lecture room building to form permanent residential accommodation with ancillary office for a manager.* Permission granted.
- **Sunnyside, New Road, Norton Lindsey, Warwick, CV35 8JB (W/18/1432)** - *Erection of new residential dwelling house and garage with associated works and reconfiguration of vehicle access arrangements for Sunnyside.* Permission granted.

16.4 To note planning application updates:

None.

16.5 To note and consider planning appeal notifications received:

- **The Clangers, 28 Snitterfield Lane, Norton Lindsey, Warwick, CV35 8JJ (W/18/0771)**, appeal reference APP/T3725/W/18/3210316). Following discussion, it was agreed that NLPC would submit a response to this planning appeal to support its earlier objection to the planning application at The Clangers.

16.6 To note planning appeal decisions received:

None.

16.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)

None.

17. Parish Report

WDC Cllr Phillips advised that there was nothing new to report.

WCC Cllr Caborn advised that WCC was undergoing reorganisation to ensure that the authority will be sound moving forward, and he detailed some of the organisation structural changes taking place. He also talked about Public Health including that Warwick Hospital had been declared a Class 1 Hospital for meeting budget targets, and that it is now managing George Elliot Hospital. It was noted that 2019 will be the year of wellbeing.

18. Date of Next Meeting

Tuesday 8 January 2019 – Ordinary Meeting

The Chairman closed the meeting at 10.15pm.