

DRAFT Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 16 October 2018

Present: Cllr J Stobart (Chairman); Cllr Mrs A Mace-Leska; Cllr K Sparkes; Cllr R Mann; WDC Cllr A Rhead; WDC Cllr P Phillips

Parish Clerk: Mrs Jennifer Bendall

Public: One

Apologies: Apologies were received from Cllr Miss A Birch and Cllr M Neale who were on holiday, and WCC L Caborn who had a prior commitment.

1. Chairman's notice regarding the recording and filming of the meeting

The notice regarding the recording and filming of meetings was displayed for those present to read.

2. Record of members present

Noted.

3. Apologies and acceptance of reasons for absence

Noted.

4. Declaration of Interest (existence and nature) on Items on the Agenda

Cllr R Mann declared an interest in agenda item 14.1 as a relative of the applicant.

5. Public Comments

One member of the public was in attendance at the meeting to discuss the planning application at Tamarin Farm.

6. To approve the Minutes of the Ordinary Meeting held on 11 September 2018

The minutes of the Ordinary Meeting held on 11 September 2018 were taken as read, approved and signed.

7. Chairman's / Clerk's report

The Clerk advised that the hire fee for the Church Room was increasing from January 2019.

8. Matters arising

None.

9. Parish Council Action Plan update

9.1 Website – The Clerk advised that there was nothing new to report.

9.2 Traffic calming – It was noted that to date there has been no interest in the position of volunteer co-ordinator. It was agreed that it would be mentioned one last time in the Parish Magazine and at the Parish Assembly being held in April, and if there is still no-one interested there is little more the Parish Council can do.

9.3 Village Hall / Community Hub – The Village Hall committee had advised that they are still awaiting the outcome of a number of grant applications and are still talking to WDC. The Clerk is to invite NLCP Ltd to submit a report to the November meeting updating the Parish Council on progress with the proposed shop.

10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)

10.1 Update on issues previously reported

- The Clerk advised that County Highways has raised an order to jet the gulleys in the parish.

- The WCC officer who dealt with the pavement repairs is to contact the Clerk regarding improving visibility of the pole stays that are now situated in the pavement.
- The missing sign from the top of Norton Curlieu Lane has been reported to County Highways.

10.2 New issues

- There was discussion regarding the new drive and curb being installed at Norton House on New Road. It was agreed that the Clerk would send photographs of the curb to WCC Cllr Caborn to ask for his opinion on its height, and would ask him for advice regarding the porosity of the paviors being used on the drive.
- The Clerk is to contact the householder whose drive was left in a very poor state following the pavement replacement to enquire if they are satisfied with the rectification works that have been carried out.
- The hedge on the A4189 Henley Road needs cutting back to improve visibility as you pull out of Brittons Lane. The Clerk to report to County Highways.

10.3 Grit bins

- The residents of Lower Norton have requested that the new grit bin be situated at the bottom of Norton Curlieu Lane near the junction with the A4189. The Clerk advised that County Highways is to inspect the sites chosen for the new bins to ensure they are suitable.

11. Correspondence and Communications Report (circulated to Councillors prior to meeting)

Noted.

12. Data Protection/GDPR Update

The Clerk advised there was nothing new to report regarding GDPR.

13. Finance Matters

13.1 To note payments received since last meeting:

NatWest Bank – interest. Noted.

Warwick District Council – 2nd half of Precept/Grant payment. Noted.

13.2 To note payments made since last meeting:

Clerk's Salary – September 2018. Noted.

13.3 To note expenditure for approval:

None

13.4 To note income and expenditure year to date

Noted.

14. Planning Matters

14.1 To note and consider planning applications received:

- **Tamarin Farm, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8HD (W/18/1810)**
- *Change of use of existing accommodation and lecture room building to form permanent residential accommodation with ancillary office for a manager*
NLPC was neutral to this application and had no comments to make.
- **Littleworth Farm, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8HD (W/18/1871 AG)** - *Erection of L shaped steel frame extension to existing building used for storage of hay straw and machinery*
Cllr Mann declared an interest and left the meeting before the discussion on this application took place.
NLPC was neutral to this application and had no comments to make.

14.2 To note planning applications received and considered under delegated powers:

None.

14.3 To note planning application decisions received:

None.

14.4 To note planning application updates:

- **2 and 3 Church Road, Norton Lindsey, Warwick, CV35 8JE (W/18/1427/LB)** – Application withdrawn.
- **Sunnyside, New Road, Norton Lindsey, Warwick, CV35 8JB (W/18/1432)** – The meeting noted that following agreement at the September meeting that NLPC was neutral to this application and had no comments to make, the Clerk had received communication from a couple of residents of New Road expressing concern with the application. As a result of these concerns, the Councillors had agreed to amend NLPCs response with a comment that Norton Lindsey Parish Council has no objection to the proposed development, but has concerns regarding the steep nature of the site and would ask what measures will be undertaken to prevent land slip. Additionally, NLPC seeks assurance that none of the mature trees on the site will be damaged or lost during or after the building.

14.5 To note and consider planning appeal notifications received:

None.

14.6 To note planning appeal decisions received:

None.

14.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)

None.

15. Parish Report

- There are concerns regarding the footpath alongside Littleworth Wood where the ditch was dug out earlier in the year and the ground left in a very uneven condition. Cllr Mann to speak to the farmer to ask that the ground be levelled.
- There was discussion regarding the water leak by Church Road, and the meeting noted that the leak is due to be repaired.
- WDC Cllrs Rhead and Phillips advised that Newbold Comyn Leisure Centre is finally due to be opened, and that a new homeless hostel in Lillington Road is now open. It was noted that the Europa Way construction works will probably be in place for 4-5 years, and that the Kenilworth horse fair will not be taking place again because the land it has been held on will not be available in future.
- There are concerns regarding elderly people doing odd jobs throughout the parish, and there was discussion about encouraging younger people to take over. It was agreed that initially a list of jobs which are done in the parish is to be compiled, and that this matter will be discussed in more detail at the November meeting.

16. Date of Next Meeting

Tuesday 13 November 2018 – Ordinary Meeting

The Chairman closed the meeting at 9.00pm.