

Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 18 July 2018

Present: Cllr J Stobart (Chairman); Cllr Miss A Birch; Cllr Mrs A Mace-Leska; Cllr K Sparkes; WDC Cllr P Phillips; WCC L Caborn; WDC Cllr A Rhead

Parish Clerk: Mrs Jennifer Bendall

Public: -

Apologies: Apologies were received from Cllr M Neale who was on holiday, and Cllr R Mann who was working.

1. Chairman's notice regarding the recording and filming of the meeting

The notice regarding the recording and filming of meetings was displayed for those present to read.

2. Record of members present

Noted.

3. Apologies and acceptance of reasons for absence

Noted.

4. Declaration of Interest (existence and nature) on Items on the Agenda

All Parish Councillors declared an interest in agenda item 12 as Shareholders of Norton Lindsey Community Pub Ltd.

5. Public Comments

None.

6. To approve the Minutes of the Ordinary Meeting held on 12 June 2018 and the Extraordinary Meeting held on 15 June 2018

The Minutes of the Ordinary Meeting held on 12 June 2018 and the Extraordinary Meeting held on 15 June 2018 were taken as read, approved and signed.

7. Chairman's / Clerk's report

None.

8. Matters arising

Further to correspondence previously received from WALC regarding internal auditors and Professional Indemnity Insurance, the Clerk advised that she had made enquiries with NLPC's internal auditor who had advised that he does not hold Professional Indemnity Insurance. The Clerk is awaiting a response from the insurance broker Norris & Fisher regarding the specific requirements of NLPC's insurance provider.

9. Parish Council Action Plan update

9.1 **Website** – The updated policies and procedures are still to be uploaded to the website.

9.2 **Traffic calming** – There is nothing new to report regarding the community speedwatch programme. It was agreed that we should ask again for a volunteer to co-ordinate the programme, and the Clerk is to draft a notice for inclusion in the parish magazine

9.3 **Village Hall / Community Hub** –WDC Cllr Rhead advised that WDC has made an offer to the Village Hall Committee to lend them the shortfall. The Committee has welcomed this offer, but needs to revise its business plan accordingly. This has yet to be submitted to WDC. Both WDC and Stratford DC are having talks with the Village Hal Committee. It was agreed that the Parish Council will need to discuss at a future meeting the possibility of raising its precept to cover this. Regarding the Community Hub shop grant, the grant offer has been made subject to the NLCP Ltd management committee agreeing its terms. To date WDC has heard nothing, but has chased a response. Discussions indicate that NLCP Ltd should be able to satisfy the grant conditions.

10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)

10.1 Update on issues previously reported

The gully jetting in the parish has not yet taken place. The Clerk to chase up County Highways.

10.2 New issues

- There was discussion about several near misses that had occurred at the junction of Curlieu Lane and the A4189 Henley to Warwick Road. The Clerk is to contact County Highways regarding any possible improvements that can be carried out to increase visibility at this junction.
- Cllr Sparkes advised that he would be carrying out some maintenance work on the existing grit bins in the parish.

11. Correspondence and Communications Report (circulated to Councillors prior to meeting)

Noted.

12. To consider website hosting options for the forthcoming year.

All Councillors declared an interest as shareholders in NLCP Ltd. A request from NLCP Ltd to charge for website hosting for the forthcoming year was considered alongside alternative hosting options. It was noted that the level of tech support received from NLCP Ltd had exceeded that which would be available from traditional hosting companies and that NLCP Ltd was charging a competitive rate for the service. Therefore, it was unanimously agreed to remain with NLCP Ltd. The Clerk to advise the NLCP Ltd management committee.

13. Data Protection/GDPR Update

The Clerk advised that she was working on documents to cover subject access requests and the need for an acknowledgement from Councillors to confirm that old emails had been deleted, and that these would be forwarded as soon as they had been completed.

14. Finance Matters

14.1 To note payments received since last meeting:

NatWest Bank – interest. Noted.

14.2 To note payments made since last meeting:

Clerk's Salary – June 2018. Noted.

14.3 To note expenditure for approval: None. Noted.

14.4 To note internal audit of accounts. Noted.

14.5 To note income and expenditure year to date. Noted.

15. Planning Matters

15.1 To note and consider planning applications received:

- **The Garden House, Wolverton Road, Norton Lindsey, Warwick, CV35 8JL (W/18/0800) -**
Erection of a single storey front extension
NLPC is neutral to this application and has no comments to make.

- **Rosemary, Curlieu Lane, Norton Lindsey, Warwick, CV35 8JR (W/18/1129) - Erection of a single storey extension to front elevation**
NLPC is neutral to this application and has no comments to make.
- 15.2 **To note planning applications received and considered under delegated powers:** None. Noted.
- 15.3 **To note planning application decisions received:**
 - **Tracery, Snitterfield Lane, Norton Lindsey, Warwick, CV35 8JQ (W/18/0752) - Erection of two single storey side and rear extensions, alterations to front porch and alterations to roof including erection of a box dormer.** Granted.
 - **The Clangers, 28 Snitterfield Lane, Norton Lindsey, Warwick, CV35 8JJ (W/18/0771) - Demolition of existing dwelling house and erection of replacement dwelling house.** Refused.
The Chairman thanked Cllr Mrs Mace-Leska for representing NLPC at the Planning Committee Meeting where The Clangers planning application was discussed.
- 15.4 **To note planning application updates received:** None. Noted.
- 15.5 **To note and consider planning appeal notifications received:** None. Noted.
- 15.6 **To note planning appeal decisions received:** None. Noted.
- 15.7 **To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)** None. Noted.

16. Parish Report

WDC Cllr P Phillips discussed assets of community value and recommended that we check that the New Inn is still on the Asset of Community Value list. He also advised that he had forwarded the list of bins in the parish to the Contracts Team at WDC, and was awaiting a response. It was noted that the four bins are still being emptied at present – two litter bins and two dog waste bins.

WCC Cllr L Caborn briefly discussed the ongoing activities within WCC, and advised that the portfolio teams are working together, and that County Highways and budgets in general are to be looked at. WCC is working on reorganisation in an effort to save money. There was also a discussion regarding the reorganisation of health services, and that the Fire & Rescue Service is due to start taking people home from hospital if there is no one else available to do so.

WDC Cllr A Rhead advised that gypsies and travellers are back on the agenda, and that non-traditional gypsies had moved into Hatton. It was noted that more gypsies and travellers are in the area at the moment due to the Gypsy Fairs being held in July and September. Generally speaking, traditional gypsies are not a problem, although there have been a few altercations with horses tethered close to roads.

17. Date of Next Meeting

Tuesday 11 September 2018 – Ordinary Meeting

The Acting Chairman closed the meeting at 8.54pm.