

**DRAFT Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 11 September 2018**

**Present:** Cllr J Stobart (Chairman); Cllr Miss A Birch; Cllr M Neale; WCC L Caborn  
**Parish Clerk:** Mrs Jennifer Bendall  
**Public:** Three

**Apologies:** Apologies were received from Cllr Mrs A Mace-Leska, Cllr K Sparkes and Cllr R Mann who were on holiday, and WDC Cllr P Phillips and WDC Cllr A Rhead who had prior commitments.

**1. Chairman's notice regarding the recording and filming of the meeting**

The notice regarding the recording and filming of meetings was displayed for those present to read.

**2. Record of members present**

Noted.

**3. Apologies and acceptance of reasons for absence**

Noted.

**4. Declaration of Interest (existence and nature) on Items on the Agenda**

None.

**5. Public Comments**

Members of the Village Hall Committee attended the meeting to express their frustration and dissatisfaction to the Parish Council for the July meeting report that appeared in the September Parish Magazine. The Village Hall Committee advised that the report did not accurately reflect the current fund-raising situation and may have given the wrong impression to villagers about the discussions they were having with WDC. They felt it might also jeopardise further attempts to raise funds. The Council was sympathetic to the concerns but stressed that the report and meeting minutes were an accurate record of information given in public at the meeting.

A resident of New Road attended the meeting to discuss the proposed planning application at Sunnyside.

**6. To approve the Minutes of the Ordinary Meeting held on 18 July 2018 and the Extraordinary Meeting held on 14 August 2018**

The minutes of the Ordinary Meeting held on 18 July 2018 were considered and a couple of minor corrections were approved before the minutes were signed. The minutes of the Extraordinary Meeting held on 14 August 2018 were taken as read, approved and signed.

**7. Chairman's / Clerk's report**

None.

**8. Matters arising**

Following concerns which had been raised by WALC earlier in the year regarding some insurance companies requiring internal auditors to hold Professional Indemnity insurance, the Clerk advised that this was not a requirement of NLPC's current insurance company Ageas, although Ageas requests that the internal auditor should be qualified. Noted.

**9. Parish Council Action Plan update**

**9.1 Website** – The Clerk advised that, following agreement at the last meeting to continue utilising the NLCP Ltd website hosting package for a small fee, payment was now due.

**9.2 Traffic calming** – A notice for the Parish Magazine seeking a volunteer Community Speedwatch Programme Co-ordinator was agreed.

- 9.3 Village Hall / Community Hub** – Following the discussion in Public Comments, it was agreed that a representative from the Village Hall Committee would be invited to attend future meetings to discuss progress with the Parish Council and to avoid future misunderstandings. The Clerk to request a copy of the revised business plan, which is a requirement of expenditure of the depot fund.

It was agreed that NLCP Ltd will be invited to provide regular updates on progress with the community shop.

**10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**

**10.1 Update on issues previously reported**

- Gulleys – The Clerk advised that she had chased progress on jetting the gulleys in the parish. WCC Cllr Caborn suggested reporting this matter to Gerald Brookes at County Highways.
- The Clerk also advised that she had had a conversation with County Highways regarding poor visibility at the junction of Curlieu Lane and the A4189, with the result that the hedges and overgrowth on the verge is to be cut back.
- There was discussion regarding an email from the residents of Lower Norton which had arrived the day of the meeting. It was agreed that the Clerk would advise the residents that WCC Cllr Caborn will chase progress of the standard maintenance works which are required before the safety scheme works can be implemented. Cllr Caborn stressed that the works are scheduled for the current financial year. It was also agreed that the Clerk would report to County Highways that the “single track road” sign is missing from the junction of Norton Curlieu Lane and Dark Lane, and to request a replacement. Cllr Caborn to look into installing a “No HGV” sign for the same location.

**10.2 New issues**

- Concerns were raised regarding the recent pavement replacement and the telegraph pole stays which are now a trip hazard as they are located in the widened pavement, and are barely visible especially in low light conditions. It was agreed that the Clerk would contact County Highways (Gerald Brookes) to ask if something can be done to improve visibility.

**11. Correspondence and Communications Report (circulated to Councillors prior to meeting)**

Noted.

**12. Grit Bins**

**12.1 To consider purchase of additional bin for New Road to replace recently damaged bin**

It was noted that the grit bin outside Hawkes Hill Close had been damaged by a vehicle, and it was agreed that this bin should be replaced.

**12.2 To consider quotes for replacement grit bins**

- Following consideration, it was agreed to purchase three 14 Cu Ft Boss Grit Bins from GritBins.net, at a cost of £119 plus VAT each, subject to confirmation that the locations identified for siting the bins are wide enough.
- The Clerk is to ask County Highways if the bins can be delivered to the Budbrooke Depot in order that they can be installed and filled at the same time to prevent theft of the empty bins.

**12.3 To discuss maintenance of existing bins and siting of new bins**

- It was noted that Cllr Sparkes had carried out some maintenance work on the existing bins, drilling holes in bins for water drainage, etc.
- The new bins are to be sited on Snitterfield Lane (additional bin), New Road (replacement bin), and Norton Curlieu Lane (additional bin). It was agreed that Cllr Neale would measure the verge on Snitterfield Lane to find a location where the verge is deep enough, and it was noted that a resident had offered to level the ground here. It was also agreed that the Clerk would ask the residents of Lower Norton to choose a location for their bin, and to ask them to prepare the site.

### 13. Data Protection/GDPR Update

The Clerk advised there was nothing new to report.

### 14. Finance Matters

#### 14.1 To note payments received since last meeting:

NatWest Bank – interest. Noted.

HMRC – VAT refund. Noted.

Cambridge & Counties - interest. Noted.

#### 14.2 To note payments made since last meeting:

Clerk's Salary – July and August 2018. Noted.

Clerk's Expenses April to June 2018. Noted.

Wolverton, Norton Lindsey and Langley PCC – donation. Noted.

#### 14.3 To note expenditure for approval:

Norton Lindsey Community Pub Ltd – website hosting. Approved.

#### 14.4 To note income and expenditure year to date

Noted.

### 15. Planning Matters

#### 15.1 To note and consider planning applications received:

- **Sunnyside, New Road, Norton Lindsey, Warwick, CV35 8JB (W/18/1432)**

Erection of new residential dwelling house and garage with associated works and reconfiguration of vehicle access arrangements for Sunnyside.

NLPC was neutral to this application and made no comments.

#### 15.2 To note planning applications received and considered under delegated powers: None.

#### 15.3 To note planning application decisions received:

- Horsley House Farm, Norton Curlieu Lane (W/18/1332) - Granted. Noted.
- Horsley House Farm, Norton Curlieu Lane (W/18/1418/LB) - Granted. Noted.
- The Garden House, Wolverton Road (W/18/0800) - Granted. Noted.
- Rosemary, Curlieu Lane (W/18/1129) - Granted. Noted.

#### 15.4 To note planning application updates received: None.

#### 15.5 To note and consider planning appeal notifications received: None.

#### 15.6 To note planning appeal decisions received: None.

#### 15.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village)

None.

### 16. Parish Report

WCC Cllr Caborn advised there was nothing new to report after the summer break, and that budget work was due to start this week.

The Clerk advised the meeting that the Parish Council notice board from the Village Hall which fell over earlier in the year was due to be returned shortly.

### 17. Date of Next Meeting

Tuesday 9 October 2018 – Ordinary Meeting

The Chairman closed the meeting at 9.30pm.