

Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 13 March 2018

Present: Cllr J Stobart (Chairman) for part of the meeting; Cllr Mrs A Mace-Leska (Acting Chairman for part of the meeting); Cllr R Mann; Cllr Miss A Birch; WDC Cllr A Rhead

Parish Clerk: Mrs Jennifer Bendall

Public: -

Apologies: Apologies were received from Cllr M Neale and Cllr K Sparkes, who were both on holiday, and WCC Cllr L Caborn who was unwell. Cllr Stobart advised that he would be late arriving at the meeting.

Acting Chair: Cllr Stobart had previously advised his late arrival at this meeting, and it was unanimously agreed that Cllr Mrs Mace-Leska would stand in as Acting Chair until Cllr Stobart arrived.

1. Chairman's notice regarding the recording and filming of the meeting

The notice regarding the recording and filming of meetings was displayed for those present to read.

2. Record of members present

Noted.

3. Apologies and acceptance of reasons for absence

Noted.

4. Declaration of Interest (existence and nature) on Items on the Agenda

None.

5. Public Comments

None.

6. To approve the Minutes of the Ordinary Meeting held on 13 February 2018

The minutes of the Ordinary Meeting held on 13 February 2018 were taken as read, approved and signed.

7. Chairman's / Clerk's report

- The Clerk advised that the toad signs had been erected on Curlieu Lane, and that she had purchased locks to fasten the signs to posts in an attempt to prevent their theft.
- The Clerk briefly outlined the changes to the audit process.

8. Matters arising

- Sandbags – the Clerk advised that WCC did still supply sandbags and that she was due to collect 200 empty sandbags for use within the parish as required.
- Bible-a-thon – the Clerk to chase responses.

9. Parish Council Action Plan update

9.1 Website – nothing new to report.

9.2 Community Speedwatch Programme – nothing new to report.

9.3 Village Hall – WDC Cllr Rhead advised that he is in discussion with Village Hall Committee with reference to grants. It was noted that the Village Hall Management structure is being examined to ensure committee members aren't personally liable.

10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)

10.1 Update on issues previously reported

- Curlieu Lane potholes – some repairs have been carried out but a few minor rough areas remain. Clerk to monitor.
- Lower Norton – it was noted that following a delay due to the bad weather, works had now started to improve the road in Lower Norton. Recent concerns had been raised about the amount of water running down the road, and it was noted that this was due to the heavy rain on top of already saturated ground.

10.2 New issues

- Potholes on Wards Hill and the bend at Littleworth were noted. The Clerk asked that she be notified of any further potholes that need to be reported to County Highways.
- The Clerk to request that the drains in the parish be scheduled to be jetted.

The Acting Chair handed over to Cllr Stobart.

11. Correspondence and Communications Report (circulated to Councillors prior to meeting)

Noted.

12. Data Protection/GDPR Update

The Clerk reminded Councillors that she was attending a GDPR course organised by WALC, and it was agreed that further discussion on the new regulations would be deferred until after this course.

13. To discuss arrangements for the Parish Assembly (Open Meeting)

It was agreed that the Parish Assembly would take place on Wednesday 18 April at 8pm in the Church. The agenda and notice for the Parish Magazine were agreed.

14. To consider disposal of old NLPC filing cabinet

It was noted that the old filing cabinet had no residual value. Cllr Mrs Mace Leska advised that she was interested in having it, but it was agreed that if Cllr Mrs Mace Leska found it unsuitable, the Clerk would place an advert in the Parish Magazine or on Freecycle offering the cabinet free of charge.

15. Asset Register Review

Defer to future meeting.

16. Finance Matters

16.1 To note payments received since last meeting:

None.

16.2 To note payments made since last meeting:

Mrs J Bendall – advance for purchase of new filing cabinet
Clerk's Salary – February 2018

16.3 To note expenditure for approval:

Clerk's expenses

16.4 To note income and expenditure year to date

Noted.

17. Planning Matters

17.1 To note and consider planning applications received:

Tamarin Farm, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8HD (W/18/0179) - Change of use of existing accommodation and lecture room building to form permanent residential accommodation with ancillary office for a rural worker.
NLPC has no objection to this application providing the applicant can demonstrate that the business is an ongoing livestock one.

- 17.2 To note planning applications received and considered under delegated powers:**
None.
- 17.3 To note planning application decisions received:**
Poultry Farm, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8JD (W/17/2372) -
Demolition of 2no. chicken sheds and the proposed residential development of 2no. single
storey dwellings with a new footpath link to the village: permission refused.
- 17.4 To note planning application updates received:** None.
- 17.5 To note and consider planning appeal notifications received:**
None.
- 17.6 To note planning appeal decisions received:**
None.
- 17.7 To discuss general planning matters or any matters of concern regarding building works within
Norton Lindsey (parish or village)**
There was discussion regarding the removal of mature trees at Arden Wold on Wolverton Road.
WDC Cllr Rhead to speak to the Enforcement Officer.

18. Parish Report

WDC Cllr Rhead and Phillips advised that there was nothing new to report, but briefly discussed the reopening of the refurbished leisure centres.

There was discussion regarding the removal of the telephone box on Wolverton Road. The Clerk to enquire that it was BT that removed it as we had received no notification that it was going.

19. Date of Next Meeting

Wednesday 18 April 2018 – Parish Assembly (Open Meeting) to take place at 8pm in the Church.

Tuesday 8 May 2018 – Annual and Ordinary Meetings to take place at 7.45pm in the Church Room.

The Chairman closed the meeting at 21.05 pm