

## **Minutes of the Ordinary Meeting of Norton Lindsey Parish Council held in the Church Room at 7.45pm on 13 February 2018**

**Present:** Cllr J Stobart (Chairman); Cllr M Neale; Cllr R Mann; Cllr K Sparkes; Cllr Mrs A Mace-Leska; WCC Cllr L Caborn; WDC Cllr A Rhead

**Parish Clerk:** Mrs Jennifer Bendall

**Public:** One member of the public was in attendance

**Apologies:** Apologies were received from Cllr Miss A Birch who had a prior engagement, and WDC Cllr P Phillips

### **1. Chairman's notice regarding the recording and filming of the meeting**

The notice regarding the recording and filming of meetings was displayed for those present to read.

### **2. Record of members present**

Noted.

### **3. Apologies and acceptance of reasons for absence**

Noted.

### **4. Declaration of Interest (existence and nature) on Items on the Agenda**

None.

### **5. Public Comments**

The member of the public in attendance addressed the meeting with concerns about the planning application at the Poultry Farm.

### **6. To approve the Minutes of the Ordinary Meeting held on 9 January 2018**

The minutes of the Ordinary Meeting held on 9 January 2018 were taken as read, approved and signed.

### **7. Chairman's / Clerk's report**

None.

### **8. Matters arising**

- Sandbags – The Clerk advised that she is still awaiting a response from WCC regarding acquiring a replacement supply of sandbags, and it was agreed that the wording on the WDC website regarding the provision of sandbags was acceptable until NLPC has restocked its supply of sandbags.
- Grit bins – The Clerk advised that she has not yet sought grit bin prices and reminded the Councillors that these would be purchased in the financial year 2018/19.

### **9. Parish Council Action Plan update**

- Website – nothing new to report.
- CSW – nothing new to report.
- Village Hall – it was noted that the Hall is now shut, and that the Village Hall Committee AGM is to be held soon.

**10. To discuss issues within the Parish relating to highways (eg. the state of the roads, parking, overgrown hedges, etc)**

**10.1 Previously notified issues**

- The Clerk reported that the grit bin on Canada Lane had now been refilled after reporting to County Highways that it had been missed when the other bins in the parish had been refilled.
- It was noted that a resident had offered to dig out the site for the new grit bin down Snitterfield Lane once a location has been agreed.
- It was noted that the existing grit bin on Norton Curlieu Lane is actually repairable, and therefore it was agreed that this bin should be repaired and only one new bin be provided for Lower Norton. If a third bin is required, the residents should purchase it themselves. The Clerk is to double check that County Highways will take delivery of and fill the new grit bins.
- It was noted that the hedge at the top of Norton Curlieu Lane needs to be tidied up and dead trees and undergrowth removed. The Clerk to contact Godfrey Payton, the agent for the land owner.
- The Clerk confirmed that WDC Rural Street Lighting are looking into the intensity of the recently replaced bulb in the street light on Canada Lane. WDC Cllr Rhead to chase.
- The street light outside the Church is still only working intermittently. The Clerk advised that she has reported this to WDC Rural Street Lighting. The Clerk and WDC Cllr Rhead to chase.
- The street light in Mill Close has been repaired.
- The pot hole by the pond on Curlieu Lane has been repaired now the recent water leak has been repaired.

**10.2 New issues**

- It was noted that there were more potholes on Curlieu Lane which were caused by the water leak. The Clerk has reported these to County Highways, but repairs have not yet been carried out.

**11. Correspondence and Communications Report (circulated to Councillors prior to meeting)**

Noted. Correspondence inviting a Parish Council representative or representatives to a Bible Read-a-thon in June was discussed, and it was agreed that if any Councillor would like to attend they should let the Clerk know at the next meeting to enable a collective response to be made. An invitation to attend the "Chairmen and Clerks Supper" had been received, and it was agreed that the Clerk would enquire why the invitation was not sent by email. If any Councillor wishes to attend the WALC annual briefing day they should let the Clerk know by 14 February.

**12. Data Protection**

**12.1 To consider and agree NLPC Data Protection Policy**

Following discussion and consideration of the data protection regulations, the NLPC Data Protection Policy was agreed.

**12.2 To consider and agree steps to ensure compliance with current Data Protection legislation**

Discussion took place regarding the steps required to ensure compliance with Data Protection legislation, and these steps were agreed.

**12.3 To discuss data protection and General Data Protection Regulation (GDPR) in general**

The Clerk advised that she had booked a place on the WALC seminar "GDPR Made Simple" taking place on 17 March.

**13. To discuss arrangements for the Parish Assembly (Open Meeting)**

With the closure of the Village Hall, options for an alternative venue was discussed. It was agreed that the Clerk would enquire if the Church is available for the Parish Assembly in April.

#### 14. Finance Matters

- 14.1 To note payments received since last meeting:**  
HMRC – repayment of PAYE. Noted.  
NatWest – interest. Noted.
- 14.2 To note payments made since last meeting:**  
Clerk’s Salary – January 2018. Noted.  
WALC – GDPR Made Simple seminar. Noted.
- 14.3 To note expenditure for approval:** None.
- 14.4 To note income and expenditure year to date:** Noted.

#### 15. Planning Matters

- 15.1 To note and consider planning applications received:**  
**Poultry Farm, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8JD (W/17/2372):**  
**Demolition of 2no. chicken sheds and the proposed residential development of 2no. single storey dwellings with a new footpath link to the village:**  
Norton Lindsey Parish Council is neutral to this planning application, but has grave misgivings with both the practicality of the proposed footpath and the potential risk to the security of existing properties that the footpath backs on to.  
**The Clangers, 28 Snitterfield Lane, Norton Lindsey, Warwick, CV35 8JJ (W/18/0132):**  
**Demolition of dwelling no. 2 and erection of replacement to the south and alterations to dwelling no. 1:**  
Norton Lindsey Parish Council objects to this planning application due to concerns with the impact the proposed development will have on the green belt.
- 15.2 To note planning applications received and considered under delegated powers:** None.
- 15.3 To note planning application decisions received:** None.
- 15.4 To note planning application updates received:** None.
- 15.5 To note and consider planning appeal notifications received:** None.
- 15.6 To note planning appeal decisions received:** None.
- 15.7 To discuss general planning matters or any matters of concern regarding building works within Norton Lindsey (parish or village):** None.

#### 16. Parish Report

WDC Cllr Rhead advised that Council Tax would be increasing by 5% for the forthcoming year. He also reported that WDC is setting up provisions for homeless, and that the Council is working on a displacement parking strategy due to new council offices being built on the site of the Covent Garden car park in Leamington. It was noted that housing rent will be reduced for council tenants for the forthcoming year. The refurbishment of the district’s leisure centres is nearly complete. Preparations are underway for the Commonwealth Games being held in Birmingham in 2022, with the bowls taking place in Leamington. It was noted that the landscape of Europa Way in Leamington is being drastically changed to accommodate a dual carriageway from the motorway to the Shires Retail Park, new housing, a new school and a country park which will be funded by developers.

WCC Cllr Caborn discussed the planned road works in the Warwick area which are either currently in progress or taking place over the next 6-10 years, and it was noted that these could cause major disruption. He also advised that HS2 preparation works will make our roads very busy. Budgets were discussed, including the proposed 4.99% council tax increase and £12 per household increase to the police precept, and funding for digital transformation, digital optic fibre hubs, community centres, extra officers in transport planning, libraries, homelessness, digitalising the heritage collection, and “a year of wellbeing” to tackle obesity and other health issues. There was also discussion about future funding constraints.

#### 17. Date of Next Meeting

Tuesday 13 March 2018 – Ordinary Meeting

The Chairman closed the meeting at 21.53 pm